



કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



સત્યમેવ જયતે

પ્રાદેશિક કચેરી / ક્ષેત્રીય કાર્યાલય / Regional Office
પંચદીપ ભવન, આશ્રમ માર્ગ, અમદાવાદ, ગુજરાત - ૩૮૦ ૦૦૯
પંચદીપ ભવન, આશ્રમ માર્ગ, અમદાવાદ, ગુજરાત - ૩૮૦ ૦૦૯
Panchdeep Bhavan, Ashram Road, Ahmedabad, Gujarat - 380 009
Phone : 079-27582400/455, E-mail : rd-gujrat@esic.gov.in
Website : www.rgujarat.esic.gov.in / www.esic.gov.in

No.:37/D/HolidayHome/Gen/2017

01-08-2025

CIRCULAR

Subject:- Accommodation of Holiday Home at Dwarka (Gujarat).

It is brought to the notice of all the concerned that Holiday Home at Dwarka (Gujarat) is extended for a further period of 02 (two) Months w.e.f. 01.07.2025 to 31.08.2025.

Details of Holiday Home and Terms & Conditions are appended below:-

Name & Address of the Hotel	Accommodation details	Person allowed	Contact Details
Hotel Lemon Tree Premier, Near Iskon Gate, Nageshwar Road, Dwarka-361335	02Double Bed Room(AC)	02 Adult + 02Child Below 10years	Regional Director(Incharge) General Branch, Regional Office, Gujarat, Ashram Road Ahmedabad-380014 Email: rd-gujrat@esic.nic.in VOIP: 20079007 Call:079-27582400

1. The Allotment of Holiday Home will be as per the rules, regulations and rates as laid down in Headquarters Office circular No.:D-11/27/TOR/Policy/09/CT dated: 22.12.2009
2. Booking of the rooms will be strictly on "First Come, First Serve Basis". Booking request received 60days before the date of booking will not be entertained.
3. Cancellation of booking should be intimate at least 15days in advance, or else the recovery is liable to be made from concerned official through their Controlling Office as per rules. Tendency of last minute cancellation of booking is resulting into denial of facilities of other prospective visitors.
4. All the application shall be routed and duly forwarded through the Controlling Officer of the applicant. Application received directly from the applicant shall not be entertained except in the case of retired personnel of ESIC.
5. It will not be possible to accommodate any extra persons(s) and accommodation will be provided strictly to person(s) only in whose name(s) booking is done. No request will be entertained in this regard.

6. The Holiday Home charges in respect of serving personnel of ESIC will be paid in advance "or" will be recovered from the salary of the employees by controlling authority. In respect of other allottees, evidence of depositing of Holiday Home charges to be submitted 10 days prior to reservation asked for, so that the reservation can be confirmed.
7. The Guest is required to produce the allotment order to be issued by this office to the Hotel Management before check in, otherwise they will not be allowed to check in.
8. The Guest is also required to carry proper identification documents as per government rule along with his/her and produce the same to the concerned Hotel Authority before Check in on demand.
9. Accommodation can be provided for a period not exceeding 05 days. The Check-in and Check-out time for the occupants shall be 12 Noon.
10. Consumption of intoxicants and smoking would not be permitted. The allottee shall maintain utmost discipline/decorum and decency and he/she should not indulge in any indecent behavior.
11. The Hotel shall provide the following facilities at free of cost or on discounted rate

Sr. No.	Amenities/Facilities	Free or Discount
1	Breakfast	Yes, Complimentary breakfast (In buffet system)
2	Parking facility	Yes (Free)
3	Restaurant facility	Yes (Chargeable, @15% Discount)
4	Laundry Service	Yes (Chargeable)
5	Internet/Wi-fi	Yes (Free)
6	Swimming Pool	Yes (Free)
7	Gym	Yes (Free)
8	Kids Area	Yes (Free)

This issues with the approval of Regional Director(In-charge).

SUNIL BODH
ASSISTANT DIRECTOR
01-08-2025

Copy to:-

1. **Director General(General Branch) ESIC, Headquarters Office, New Delhi.**
2. **All Additional Commissioner & Regional Director ESIC**
3. **All JD/DD In-charge of SROs**
4. **All DD/AD/OS/BM ESIC RO Ahmedabad**

5. **Rajbhasha Shakha for issuance of the Circular in Hindi.**
6. **IT Branch, ESIC RO Ahmedabad with a request to upload on the website.**